

# AGENDA

## Regulatory Sub Committee

Date: **Monday 23 January 2017**

---

Time: **3.30 pm**

---

Place: **The Shire Hall, St Peter's Square, Hereford, HR1 2HX**

---

Notes: Please note the time, date and venue of the meeting.

For any further information please contact:

**Caroline Marshall, Governance Services**

Tel: 01432 260249

Email: [caroline.marshall3@herefordshire.gov.uk](mailto:caroline.marshall3@herefordshire.gov.uk)

---

If you would like help to understand this document, or would like it in another format, please call Caroline Marshall, Governance Services on 01432 260249 or e-mail [caroline.marshall3@herefordshire.gov.uk](mailto:caroline.marshall3@herefordshire.gov.uk) in advance of the meeting.

# Agenda for the Meeting of the Regulatory Sub Committee

## Membership

Councillor TL Bowes  
Councillor CR Butler  
Councillor DW Greenow

**AGENDA**

	<b>Pages</b>
<b>1. ELECTION OF CHAIRMAN</b> To elect a Chairman for the hearing.	
<b>2. APOLOGIES FOR ABSENCE</b> To receive apologies for absence.	
<b>3. NAMED SUBSTITUTES (IF ANY)</b> To receive any details of Members nominated to attend the meeting in place of a Member of the committee.	
<b>4. DECLARATIONS OF INTEREST</b> To receive any declarations of interest by Members in respect of items on the agenda.	
<b>5. REVIEW OF A PREMISES LICENCE IN RESPECT OF: HEREFORD EXPRESS, 54 FOLLY LANE, HEREFORD, HR1 1LX - LICENSING ACT 2003</b> To consider an application for review of a premises licence in respect of: 'Hereford Express, 54 Folly Lane, Hereford, HR1 1LX' called by Herefordshire Council trading standards.	11 - 26



# The Public's Rights to Information and Attendance at Meetings

## YOU HAVE A RIGHT TO: -

- Attend all Council, Cabinet, Committee and Sub-Committee meetings unless the business to be transacted would disclose 'confidential' or 'exempt' information.
- Inspect agenda and public reports at least five clear days before the date of the meeting.
- Inspect minutes of the Council and all Committees and Sub-Committees and written statements of decisions taken by the Cabinet or individual Cabinet Members for up to six years following a meeting.
- Inspect background papers used in the preparation of public reports for a period of up to four years from the date of the meeting. (A list of the background papers to a report is given at the end of each report). A background paper is a document on which the officer has relied in writing the report and which otherwise is not available to the public.
- Access to a public Register stating the names, addresses and wards of all Councillors with details of the membership of Cabinet and of all Committees and Sub-Committees.
- Have a reasonable number of copies of agenda and reports (relating to items to be considered in public) made available to the public attending meetings of the Council, Cabinet, Committees and Sub-Committees.
- Have access to a list specifying those powers on which the Council have delegated decision making to their officers identifying the officers concerned by title.
- Copy any of the documents mentioned above to which you have a right of access, subject to a reasonable charge (20p per sheet subject to a maximum of £5.00 per agenda plus a nominal fee of £1.50 for postage).
- Access to this summary of your rights as members of the public to attend meetings of the Council, Cabinet, Committees and Sub-Committees and to inspect and copy documents.
- **RECORDING OF THIS MEETING**
  - Please note that filming, photography and recording of this meeting is permitted provided that it does not disrupt the business of the meeting.
  - Members of the public are advised that if you do not wish to be filmed or photographed you should let the governance services team know before the meeting starts so that anyone who intends filming or photographing the meeting can be made aware.
  - The reporting of meetings is subject to the law and it is the responsibility of those doing the reporting to ensure that they comply.

## **Public Transport Links**

There are bus stops directly outside the building. Hereford train station is a 15 minute walk, Hereford country bus station and Hereford city bus station are both a 5 minute walk from the Shirehall.

### **HEREFORDSHIRE COUNCIL**

**SHIRE HALL, ST PETERS SQUARE, HEREFORD HR1 2HX.**

### **FIRE AND EMERGENCY EVACUATION PROCEDURE**

In the event of a fire or emergency the alarm bell will ring continuously.

You should vacate the building in an orderly manner through the nearest available fire exit.

You should then proceed to the Fire Assembly Point which is located in the Shire Hall Side Car Park. A check will be undertaken to ensure that those recorded as present have vacated the building following which further instructions will be given.

Please do not allow any items of clothing, etc. to obstruct any of the exits.

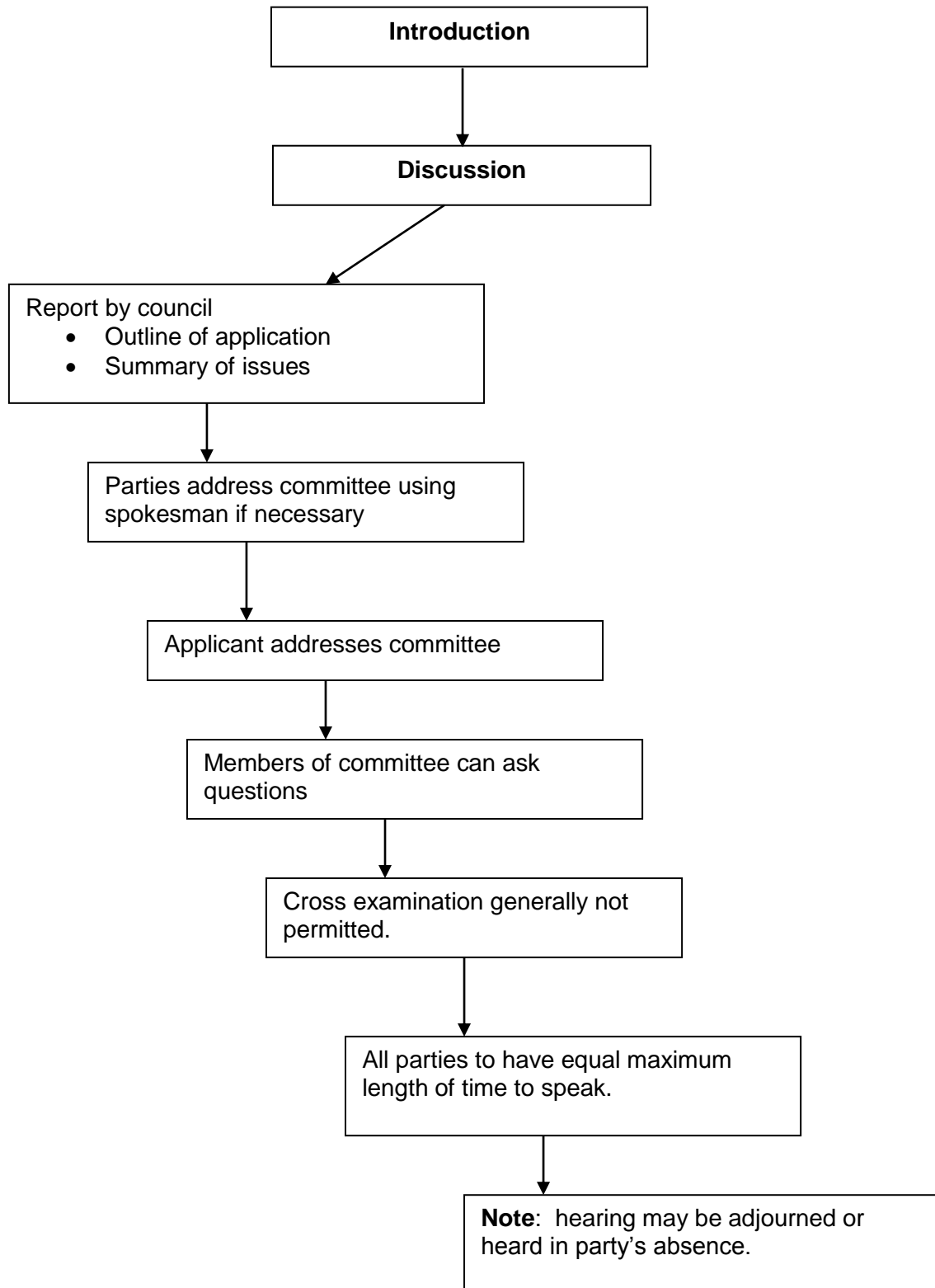
Do not delay your vacation of the building by stopping or returning to collect coats or other personal belongings.







## Licensing Hearing Flowchart







<b>Meeting:</b>	<b>Regulatory sub-committee</b>
<b>Meeting date:</b>	<b>23 January 2016</b>
<b>Title of report:</b>	<b>Review of a premises licence in respect of: Hereford Express, 54 Folly Lane, Hereford, HR1 1LX - Licensing Act 2003</b>
<b>Report by:</b>	<b>Licensing officer</b>

## Classification

Open

## Key Decision

This is not an executive decision.

## Wards Affected

Tupsley

## Purpose

To consider an application for review of a premises licence in respect of: 'Hereford Express, 54 Folly Lane, Hereford, HR1 1LX' called by Herefordshire Council trading standards (appendix A).

## Recommendation

**THAT:**

Sub-committee determine the application with a view to promoting the licensing objectives in the overall interests of the local community. They should give appropriate weight to:

- The steps that are appropriate to promote the licensing objectives,
- The police application for the review,
- The guidance issued to local authorities under the Licensing Act 2003, and
- The Herefordshire Council licensing policy.

## Options

1. There are a number of options open to the committee:
  - the modification of the conditions of the premises licence;
  - to exclude a licensable activity from the scope of the licence;
  - the removal of the designated premises supervisor from the licence;
  - the suspension of the licence for a period not exceeding 3 months; and
  - the revocation of the licence.

## Reasons for Recommendations

2. Ensures compliance with the Licensing Act 2003.

## Key Considerations

3. The licensing authority must take into account any relevant representations made. Relevant representations are those that:
  - relate to one or more of the licensing objectives;
  - have not been withdrawn; and
  - are made by the premises licence holder, a responsible authority or an interested party

Applicant	<b>Herefordshire Council – Trading Standards</b>	
	<b>Represented by: - Leah Wilson</b>	
Premise Licence Holder	<b>Sivatharsini Somasundaram</b>	
	<b>54 Folly Lane, Hereford, HR1 1LX</b>	
Solicitor	<b>N/K</b>	
Type of application:	Date received:	End of 28 day period
<b>Review</b>	<b>25/11/2016</b>	<b>22/12/2016</b>

4. The application for the review has received representation from West Mercia Police (appendix B) and trading standards (appendix C).
5. Copies of the application were sent to the premise licence holder and responsible authorities.
6. The trading standards grounds for the review are:
 

*Sale of age restricted goods to children.*
7. The supporting information states:

*“During the course of an operation run by trading standards on 25<sup>th</sup> October 2016, XXXXXXXXXXXXXXXXXXXXXXXXXXXX did sell age restricted products to two underage volunteers who were in fact sixteen years old. Namely one pouch of Cutter’s Choice hand rolled tobacco, a can of Scrumpy Jacks and a bottle of Blossom Hill Wine. This*

*contravenes the Licensing Act 2003 and also the The Nicotine Inhaling Products (Age of Sale and Proxy Purchasing) Regulations 2015.*

*The seller mentioned above was interviewed at the time of sale and evidence gathered showed that XXXXXXXX had no regard to the challenge 25 policy that he was aware of. He hadn't received adequate training from the DPS nor was he aware of the condition regarding a refusals register.*

*We had received complaints regarding this premises that they were selling age restricted products to children. When interviewed under caution, XXXXXX told me that he had been visited (that same week) by a college lecturer and advised that college student were being sold tobacco and alcohol products. But Mr XXXXX did not ID either of the volunteers.*

*Giving the location of the premises being in close proximity to the college, it is the opinion of the service area that the licence to sell alcohol be revoked to prevent further sales in order to protect children from harm.*

*The sales show the DPS does not have control of the premises.*

*Herefordshire Council Licensing Policy states that any premises failing a test purchase will be reviewed."*

### **Current Licence**

8. The current licence authorises the following licensable activities during the hours shown: -

Sale/Supply of Alcohol    On weekdays, other than Christmas Day, 8am to 11pm  
   On Sundays, other than Christmas Day, 10am. to 10.30 pm  
   On Christmas Day, 12 noon to 3pm and 7pm to 10.30pm  
   On Good Friday, 8am to 10.30pm

### **Community Impact**

9. Any decision is unlikely to have any significant effect of the local community.

### **Equality duty**

10. There are no equality or human rights issues in relation to the content of this report.

### **Financial implications**

11. There are unlikely to be any financial implications for the authority at this time.

### **Legal Implications**

12. An appeal may be made within 21 days to the Magistrates Court by the police or the licence holder once notified of the licensing authority's decision.
13. The decision of the licensing authority, following the review hearing, will not have effect until the end of the period allowed for appeal, or until the appeal is disposed of.

14. The committee should be aware of a number of stated cases which have appeared before the Administrative Court and are binding on the licensing authority.
15. The case of Daniel Thwaites Plc v Wirral Borough Magistrates' Court (Case No: CO/5533/2006) at the High Court of Justice Queen's Bench Division Administrative Court on 6 May 2008, [2008] EWHC 838 (Admin), 2008 WL 1968943, Before the Honourable Mrs Justice Black.
16. In this case it was summed up that: -

A licensing authority must have regard to guidance issued by the Secretary of State under section 182. Licensing authorities may depart from it if they have reason to do so but will need to give full reasons for their actions.
17. Furthermore the Thwaites case established that only conditions should be attached to a licence with a view to promoting the licensing objectives and that 'real evidence' must be presented to support the reason for imposing these conditions.
18. This judgement is further supported in the case of The Queen on the Application of Bristol Council v Bristol Magistrates' Court, CO/6920/2008 High Court of Justice Queen's Bench Division The Administrative Court, 24 February 2009, [2009] EWHC 625 (Admin) 2009 WL 648859 in which it was said:

'Licensing authorities should only impose conditions which are necessary and proportionate for the promotion for licensing objectives'.
19. In addition to this it was stated that any condition attached to the licence should be an enforceable condition.

## **Risk Management**

15. There is little risk associated with the decision at this time as the legislation allows representation to be made against the interim steps.

## **Consultees**

16. Copies of the application and certificate have been sent to the responsible authorities. A notice has been displayed at the premises, at the offices of the licensing authority and details have been shown on the council website.

## **Appendices**

Appendix A - Application for review  
Appendix B - West Mercia police representation  
Appendix C - Trading standards representation

## **Background Papers**

None

**Application for the review of a premises licence or club premises certificate under the Licensing Act 2003**

**PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST**

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

I Trading Standards Herefordshire Council

*(Insert name of applicant)*

**apply for the review of a premises licence under section 51 / apply for the review of a club premises certificate under section 87 of the Licensing Act 2003 for the premises described in Part 1 below (delete as applicable)**

**Part 1 – Premises or club premises details**

<b>Postal address of premises or, if none, ordnance survey map reference or description</b>	
Hereford Express 54 Folly Lane	
Post town <b>Hereford</b>	Post code (if known) <b>HR1 1LX</b>

<b>Name of premises licence holder or club holding club premises certificate (if known)</b>
Sivatharsini Somasundaram

<b>Number of premises licence or club premises certificate (if known)</b>
PR00141

**Part 2 - Applicant details**

I am

**Please tick yes**

- 1) an interested party (please complete (A) or (B) below)
- a) a person living in the vicinity of the premises
  - b) a body representing persons living in the vicinity of the premises
  - c) a person involved in business in the vicinity of the premises

- d) a body representing persons involved in business in the vicinity of the premises
- 2) a responsible authority (please complete (C) below)
- 3) a member of the club to which this application relates (please complete (A) below)

**(A) DETAILS OF INDIVIDUAL APPLICANT** (fill in as applicable)

**Please tick**

Mr  Mrs  Miss  Ms  Other title (for example, Rev)

**Surname**

**First names**

**I am 18 years old or over**

**Please tick yes**

**Current postal address if different from premises address**

**Post town**

**Post Code**

**Daytime contact telephone number**

**E-mail address (optional)**

**(B) DETAILS OF OTHER APPLICANT**

Name and address

Telephone number (if any)

E-mail address (optional)



**(C) DETAILS OF RESPONSIBLE AUTHORITY APPLICANT**

Name and address  Leah Wilson Trading Standards Officer Environmental Health and Trading Standards Herefordshire Council 8 St Owens Street Hereford HR1 2PJ
Telephone number (if any) 01432 260163
E-mail address (optional) <a href="mailto:lwilson@herefordshire.gov.uk">lwilson@herefordshire.gov.uk</a>

**This application to review relates to the following licensing objective(s)**

Please tick one or more boxes

- |   |                                     |
|---|-------------------------------------|
| 1) the prevention of crime and disorder | <input checked="" type="checkbox"/> |
| 2) public safety                        | <input type="checkbox"/>            |
| 3) the prevention of public nuisance    | <input type="checkbox"/>            |
| 4) the protection of children from harm | <input checked="" type="checkbox"/> |

**Please state the ground(s) for review** (please read guidance note 1)

**Sale of age restricted goods to children.**

**Please provide as much information as possible to support the application**  
(please read guidance note 2)

During the course of an operation run by trading standards on 25<sup>th</sup> October 2016, XXXXXXXXXXXXXXXXXXXXXXXX did sell age restricted products to two underage volunteers who were in fact sixteen years old. Namely one pouch of Cutter's Choice hand rolled tobacco, a can of Scrumpy Jacks and a bottle of Blossom Hill Wine. This contravenes the Licensing Act 2003 and also the The Nicotine Inhaling Products (Age of Sale and Proxy Purchasing) Regulations 2015.

The seller mentioned above was interviewed at the time of sale and evidence gathered showed that XXXXXXXX had no regard to the challenge 25 policy that he was aware of. He hadn't received adequate training from the DPS nor was he aware of the condition regarding a refusals register.

We had received complaints regarding this premises that they were selling age restricted products to children. When interviewed under caution, XXXXXX told me that he had been visited (that same week) by a college lecturer and advised that college student were being sold tobacco and alcohol products. But Mr XXXXX did not ID either of the volunteers.

Giving the location of the premises being in close proximity to the college, it is the opinion of the service area that the licence to sell alcohol be revoked to prevent further sales in order to protect children from harm.

The sales show the DPS does not have control of the premises.

Herefordshire Council Licensing Policy states that any premises failing a test purchase will be reviewed.

**Please tick yes**

Have you made an application for review relating to this premises before

If yes please state the date of that application

Day Month Year

0	5	1	0	2	0	1	1
---	---	---	---	---	---	---	---

**If you have made representations before relating to this premises please state what they were and when you made them**

During the evening of Saturday 16<sup>th</sup> July Herefordshire Council trading standards department, and the West Mercia Constabulary carried out a test purchase operation at the premise.

Two(2) 16 year old females were served alcohol (2 litre bottle of Strongbow) without being challenged concerning their age.

Herefordshire Council Licensing Policy states that any premises failing a test purchase will be reviewed.

Since this review there has been a new business/change of ownership and DPS. However it shows the location of the premises is the main issue as underage sales are still taking place.

**Please tick yes**

- I have sent copies of this form and enclosures to the responsible authorities and the premises licence holder or club holding the club premises certificate, as appropriate
- I understand that if I do not comply with the above requirements my application will be rejected

**IT IS AN OFFENCE, LIABLE ON CONVICTION TO A FINE UP TO LEVEL 5 ON THE STANDARD SCALE, UNDER SECTION 158 OF THE LICENSING ACT 2003 TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION**

**Part 3 – Signatures** (please read guidance note 3)

**Signature of applicant or applicant’s solicitor or other duly authorised agent** (See guidance note 4). **If signing on behalf of the applicant please state in what capacity.**

Signature

.....

Date 23/11/2016

.....

Capacity Trading Standards Officer

.....

**Contact name (where not previously given) and postal address for correspondence associated with this application** (please read guidance note 5)

**Post town**

**Post Code**

**Telephone number (if any)**

**If you would prefer us to correspond with you using an e-mail address your e-mail address (optional)**

**Notes for Guidance**

1. The ground(s) for review must be based on one of the licensing objectives.
2. Please list any additional information or details for example dates of problems which are included in the grounds for review if available.
3. The application form must be signed.
4. An applicant’s agent (for example solicitor) may sign the form on their behalf provided that they have actual authority to do so.
5. This is the address which we shall use to correspond with you about this application.

**From:** [Mooney,James](#)  
**To:** [Licensing](#)  
**Cc:** [Reynolds,Duncan](#); [Spriggs, Fred](#); [Wilson, Leah](#); [Paskin,Carl](#)  
**Subject:** Hereford Express, Folly Lane, Hereford - licensing review  
**Date:** 15 December 2016 11:59:44

---

## NOT PROTECTIVELY MARKED

West Mercia Police are in receipt of details of a licensing review launched by Herefordshire Council Trading Standards regarding a shop premises known as **Hereford Express, Folly Lane, Hereford.**

This matter concerns under age sales of alcohol and tobacco products. In addition there is strong suspicion that the staff member involved in the sales - who has 'gone missing' - had no right to be in the country or right to be employed/work in the country. This suspicion is supported by the fact that the premises licence holder was unable to produce any information of who he is.

### **West Mercia fully support this application.**

This is well established business located near a number of educational establishments.

West Mercia request that the licensable hours for the premises are REDUCED to 0800hrs until 1800hrs daily. In addition West Mercia Police have the following representations based on the circumstances of the incident:

1. A log book must be kept at the premises and made immediately available on request to an authorised person (as defined by Section 13 of the Licensing Act 2003), the Police or an officer of the UK Border Agency. The log book must record the following:
  - (a) Details of all persons employed at the premises in any capacity.
  - (b) Date of birth of the person.
  - (c) The full name of the person.
  - (d) Their current address.
  - (e) Their national insurance number.
  - (f) Their passport details.
  - (g) In respect of EU citizens, proof of a current EU passport, national insurance card, P45 or P60 shall be provided.
  - (h) In respect of non EU citizens, a passport or other travel document endorsed to show that the holder is exempt from immigration control, is allowed to stay indefinitely in the United Kingdom, has the right of abode in the United Kingdom, or has no time limit on their stay in the United Kingdom must be provided.

All such information shall be recorded prior to them working at the premises.

All information detailed above to be supported by a copy of the relevant document.

2. A Personal licence Holder shall be on duty within the licensed area of the premises at all times when the premises operate for the sale of alcohol.

3. CCTV will be provided in the form of a recordable system, capable of providing pictures of EVIDENTIAL QUALITY in all lighting conditions particularly facial recognition.

Cameras shall encompass all ingress and egress to the premises, fire exits, outside areas, and all areas where the sale/ supply of alcohol occurs.

Equipment MUST be maintained in good working order , be correctly time and date

stamped, recordings MUST be kept in date order, numbered sequentially and kept for a period of 31 day and handed to Police on demand.

The Premises Licence Holder must ensure at all times a DPS or appointed member of staff is capable and competent at downloading CCTV footage in recordable media format, an

authorised Herefordshire Trading Standards Officer or the Local Authority on demand.

The Recording equipment and tapes/discs shall be kept in a secure environment under the control of the DPS or other responsible named individual. An operational daily log report must be

maintained endorsed by signature, indicating the system has been checked and is compliant, in the event of any failings actions taken are to be recorded.

In the event of technical failure of the CCTV equipment the Premises Licence holder/DPS MUST report the failure to the Police on contact number '101' immediately

4. An incident log must be kept at the premises. Incident log records will be retained for a period of 12 months from the date it occurred. It will made immediately available on request to an

'authorised person' (as defined by Section 13 of the Licensing Act 2003), an authorised Herefordshire Trading Standards Officer or the Police, which must record the following:

- (a) all crimes (relevant to the licensing objectives) reported to the venue
- (b) all ejections of patrons
- (c) any complaints (relevant to the licensing objectives) received
- (d) any incidents of disorder
- (e) seizures of drugs or offensive weapons
- (f) any faults in the CCTV system or searching equipment or scanning equipment (if fitted)
- (g) any refusal of the sale of alcohol
- (h) any visit by a relevant authority or emergency service

5. The premises shall operate a Challenge 30 Policy. Such policy shall be written down and kept at the premises. The policy shall be produced on demand of an authorised person' (as defined by Section 13 of the Licensing Act 2003), an authorised Herefordshire Trading Standards Officer or the police. Prominent, clear and legible signage (in not less than 32 fonts bold) shall also be displayed at all entrances to the premises as well as at least one location behind any serving area advertising the scheme operated.

In addition West Mercia Police request that the premises licence is suspended whilst staff are trained to the standard required and that this information is provided to the Licensing Authority and Trading Standards. Once this information is verified by the Licensing Authority and Trading Standards, the suspension shall be lifted.

These are the minimum conditions and requirement/restriction West Mercia Police would wish to see applied to the premises licence if this review application is granted

Regards

Jim Mooney (on behalf of Ps 3456 Reynolds)  
Harm Reduction/Community Safety Dept.,

Licensing & Harm Reduction Coordinator,  
Policing Unit - Herefordshire,  
West Mercia Police.  
DDI 01432 347102  
Switchboard '101' x 4702  
james.mooney@westmercia.pnn.police.uk

[In Herefordshire we protect people from harm](#)  
[#destinationHereford](#)

The information contained is shared under the provisions of the Crime and Disorder Act. It is shared between appropriate agencies for the purpose of reducing and dealing with criminal and anti-social behaviour. Once in the hands of a new agency it is the responsibility of that agency to protect the information under its own Data Protection Provisions.

View our new Warwickshire Police and West Mercia Police websites at:

[www.warwickshire.police.uk](http://www.warwickshire.police.uk) and [www.westmercia.police.uk](http://www.westmercia.police.uk)



### **Make the difference**

For more information about becoming a Special Constable, please visit,

#### **Warwickshire Police:**

[www.warwickshire.police.uk/specialconstables](http://www.warwickshire.police.uk/specialconstables)

#### **West Mercia Police:**

[www.westmercia.police.uk/specialconstables](http://www.westmercia.police.uk/specialconstables)





## MEMORANDUM

To : LICENSING DEPARTMENT

From : EHTS

Tel :  
Date : 09.01.2017

My Ref : LW/HerefordExpressRep  
Your Ref :

---

### LICENSING ACT 2003

This memo gives the representation from Trading Standards that was sent out to the licence holder for Hereford Express on 19 DECEMBER 2016

Dear Mrs Sivatharsini Somasundaram

RE: Review of Premises Licence and Further Enforcement Action

As an authorised body under the Licensing Act 2003, Herefordshire Council Environmental Health and Trading Standards have asked for your licence to be reviewed for the above mentioned premises.

Trading Standards have the responsibility for enforcing the Licensing Act 2003 in respect of sales of alcohol to anyone under the age of eighteen.

After considering the evidence, under the section 'protection of children from harm' we would seek for you to put in place the existing conditions (as amended) which are:

- 1. All staff engaged in the sale of alcohol to be trained in responsible alcohol retailing to the minimum standard of **BIAB level 1** training course within 1 month of commencing employment at the premises. Where there are existing staff this training shall be completed within **1 month** of the date that this condition first appears on the licence. Refresher training will be conducted at **3 monthly** intervals. Training records shall be kept on the premises and produced to the police or an 'authorised person' (as defined by Section 13 of the Licensing Act 2003) or an authorised Trading Standards Officer of Herefordshire Council on demand.**
- 2. A written or electronic register of refusals will be kept including a description of the people who have been unable to provide required identification to prove their age. Such records shall be kept for a period of 12 months. It will be collected and reviewed on a daily basis by the Designated Premises Supervisor and produced to the police or an 'authorised person' (as defined by Section 13 of the Licensing Act 2003) or an authorised Trading Standards Officer of Herefordshire Council on demand.**

3. The premises shall operate a **Challenge 25 Policy**. Such policy shall be written down and kept at the premises. The policy shall be produced on demand of the Police or an 'authorised person' (as defined by Section 13 of the Licensing Act 2003) or an authorised Trading Standards Officer of Herefordshire Council. Prominent, clear and legible signage (in not less than 32 font bold) shall also be displayed at all entrances to the premises as well as at, at least one location behind any sale area advertising the scheme operated.

In addition to this we seek to include the following conditions on the premises licence:

4. **A Personal Licence holder to be on site at all times and to monitor all sales of alcohol.**
5. **DPS to sample check one day CCTV footage for any infringements of the licensing conditions once a week.**

In order to achieve these recommendations you will have to show evidentially to the licencing authority or trading standards that you can meet the requirements of this representation. **I recommend a 28 day suspension of the alcohol licence for you have the time to put in place these conditions and to forward evidence.** If however this can be achieved before the proposed 28 days, then the suspension may be lifted.

Thank you for your consideration.

Regards

Having assessed the above application, I would like to make the following representation:

<b>Representation</b>	<b>Industry Guidance</b>
PREVENTION OF CRIME & DISORDER	
PUBLIC SAFETY	
PREVENTION OF PUBLIC NUISANCE	
PROTECTION OF CHILDREN FROM HARM	See above Rep

**LEAH WILSON**  
**TRADING STANDARDS OFFICER**  
**ENVIRONMENTAL HEALTH AND TRADING STANDARDS**  
**Herefordshire council**